

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
APRIL 22, 2014**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, April 22, 2014, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

| | |
|-----------------------------|---------|
| Mayor Terry Seitz | Present |
| Board member Timothy Bell | Present |
| Board member David Prechtel | Present |

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on April 8, 2014. Thereafter, a motion was made by Timothy Bell and seconded by Mayor Seitz to approve the minutes as presented. Motion carried 3-0.

HEARTLAND KIDS FUN RUN AND FESTIVAL

Audrey Werner, representing DC Multisport, said they want to hold an event called Heartland Kids Fun Run and Festival on Friday, August 29, 2014, from 5:00 p.m. to 8:00 p.m. She asked permission to use the Buehler Plaza area for the festival from 11:00 a.m. to 9:00 p.m. which includes time for setup and teardown as well as the event. She asked the board to approve the 1.1 mile route for the fun run that begins at 6:00 p.m. and is for children ages kindergarten through 8th grade. The route begins at the intersection of 4th and Anderson Streets by the Schaeffer Barn, goes north on Anderson Street, left on 6th Street, go around the Square, go east on 6th Street toward the river walk, turn right onto the river walk and finish at the entrance of Dave Buehler Plaza.

Mayor Seitz said he had some safety concerns about using City streets on a Friday night, particularly the Square. Most run/walks are held early Saturday mornings when there is less traffic. He asked if it would be safer to use the river walk. Werner said the river walk is not feasible with the number of people anticipated and it is not the proper distance. Seitz said they should maybe consider using the Vine Street area. Comments followed suggesting the use of a different route especially since the event is not until the end of August and there is time to make the revision.

Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the event with reworking the route. Motion carried 3-0.

50/50 SIDEWALK REPLACEMENT PROGRAM

City Engineer Chad Hurm presented four requests from people that want to participate in the 50/50 sidewalk replacement program. All areas have been inspected and qualify for the program.

| | | Total cost of project | Owner's share |
|---|---------------------------|------------------------------|---------------|
| Randy & Jane Begle | 425 W. 9 th St | \$2005.80 | \$1002.90 |
| Anne & Jeffrey Lomax | 421 W. 9 th St | \$1893.98 | \$ 946.99 |
| John & Susan Rumbach | 415 W. 9 th St | still working on-tree issues | |
| Shaneyfelt & Bohnenkemper Law Office | 716 Clay St | \$2203.75 | \$ 755.63 |

Hurm said the property at 716 Clay Street is located on the corner of 8th and Clay Streets. They will do all portions of the sidewalk along Clay Street and part of the sidewalk on 8th Street. This area also has a curb ramp that the City will pay for.

A motion was made by Mayor Seitz and seconded by Timothy Bell to allow the four 50/50 sidewalk replacement projects with the stipulation an area of 9th Street is prepped appropriately. Motion carried 3-0.

WALKING PATH BY RUXER FIELD

City Engineer Chad Hurm said there has been some communication about a potential walkway in the vicinity of Ruxer Field. Some baseball patrons have been asking if the City could put some type of walking path in the grassy area by the maintenance building. Hurm said we need to check if we would need some kind of easement from the Providence Home. Hurm said he would suggest a mulch path if a path is constructed. Mayor Seitz recommended the Park Board look at this issue.

11TH AND MAIN STREET INTERSECTION

City Engineer Chad Hurm said there is angle parking on the east side of Main Street between 11th and 12th Streets. It is difficult for drivers to see northbound traffic on Main Street when backing out of those parking spaces. Also, some people who park in those angled spaces cross Main Street wherever when going to or from Snaps Restaurant located on the southwest corner of 12th and Main Streets rather than using the east/west crosswalk at that intersection. There has been a request to put a stop sign on Main Street at 11th Street for

northbound traffic. For northbound traffic on Main Street, currently there is a stop sign at 12th Street and at 13th Street. If a stop sign is added at the 11th Street intersection, there will be stops at three consecutive intersections.

Mayor Seitz said the street, police, and engineering departments have reviewed the area. David Prechtel said if a stop sign is added at 11th Street then the one at 12th Street should be removed. Seitz said the 12th and Main intersection is an unclear corner for pedestrian traffic. The crosswalks, pedestrian traffic, and accidents in that area were discussed.

A motion was made by Mayor Seitz and seconded by Timothy Bell to follow the discussion held prior to this meeting and recommend to the council to add a stop sign at 11th and Main Streets northbound. Motion carried 3-0.

LOADER/BACKHOE QUOTES

Street Commissioner Raymond Eckerle said he sought sealed quotes for a new 2014 loader/backhoe with the trade in of the 2004 Caterpillar 416D backhoe.

City Attorney Renee Kabrick then opened the following quotes:

Wayne Supply-2014 420F backhoe/loader

\$103,984.19 base price

-38,000.00 trade in

\$ 65,984.19 net price

Alternate: rear bucket hydraulic quick attach \$4,493.00

ERB Equipment-2014 Deere SK

\$ 85,300.00 base price

-21,500.00 trade in

\$63,800.00 net price

Alternate: rear bucket hydraulic quick attach \$3,400.00

Hopf Equipment-N series Case loader

\$86,354.00 base price

-31,861.00 trade in

\$54,493.00 net price

Alternate: rear bucket hydraulic quick attach \$3,159.00

A motion was made by Mayor Seitz and seconded by David Prechtel to take the quotes under advisement and report back at the next meeting with a recommendation. Motion carried 3-0.

UTILITY SERVICE TRUCK QUOTES

Street Commissioner Raymond Eckerle said he sought sealed quotes for a 2015 ¾-ton utility service truck.

City Attorney Renee Kabrick opened the following quotes.

Sternberg Ford
\$22,420.60 Ford F-250
\$ 7,400.00 utility bed
\$29820.60

Uebelhor
\$30,695.00 Chevrolet Silverado

Bob Luegers
\$31,112.00 GMC Sierra

Ruxer Ford
\$30,400.00 Ford F-250

A motion was made by David Prechtel and seconded by Timothy Bell to take the quotes under advisement and report back at the next meeting. Motion carried 3-0.

STATE SALT BID

Street Commissioner Raymond Eckerle said at the last meeting he reported that the City used 1750 tons of road salt this past winter which was the most we ever used. He said he meant to say the City had 1750 tons on hand and we actually used 1350 tons during the 2013-14 winter season.

2014 PAVING SCHEDULE

Street Commissioner Raymond Eckerle distributed copies of the 2014 proposed street paving projects and their estimated cost. The handout also included a worksheet indicating what month the proposed projects may occur.

EQUIPMENT TESTING QUOTES

Fire Chief Kenneth Hochgesang presented the following quotes to test two aerials and 475 feet of ground ladders.

American Test Center
\$500.00 each for aerial testing for a total of \$1,000
\$1.45 per foot to test ground ladders—475 feet x \$1.45 = \$688.75
Total quote \$1,688.75

UL
\$995.00 per unit for aerial testing
\$ 2.80 per foot for ground ladder testing

Hochgesang recommended accepting the quote submitted by American Test Center.

A motion was made by Mayor Seitz and seconded by David Prechtel to adopt the chief's recommendation and accept the quote from American Test Center for testing of the aerials and ground ladders for \$1,688.75. Motion carried 3-0.

IT CONSULTANT

Mayor Seitz said the City is working on a technology upgrade and wants to enter into a contract with Brian Scott, a consultant, for \$15,800.00. The Utility

Service Board has agreed to pay one-half of the \$15,800.00. Mayor Seitz recommended paying an amount not-to-exceed \$8,000.00.

City Attorney Renee Kabrick said Scott will provide the City with a comprehensive information technology master plan.

A motion was made by Timothy Bell and seconded by David Prechtel to accept the price not-to-exceed \$8,000.00 for one-half of the contract with Brian Scott. Motion carried 3-0.

COPIER QUOTES AND TRANSFER OLD COPIER

City Attorney Renee Kabrick presented quotes for a copier that will be used by various departments located on the second floor of city hall.

\$7,383.00 Hoosier Business Machines

\$8,995.00 Commonwealth

\$9,354.00 Better Quality

She recommended accepting the low quote from Hoosier Business Machines.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the low quote for a color copier from Hoosier Business Machines. Motion carried 3-0.

The electric department would like to use the Kyocera 4035 copier that was used by the various departments on the second floor of city hall and is being replaced by the above mentioned copier.

A motion was made by Mayor Seitz and seconded by David Prechtel to transfer the asset from the planning department to the electric department. Motion carried 3-0. [note: this is asset #101550]

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:07 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 13th day of May, 2014.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer